



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-3

November 2, 1995

Wayne Ketchersid, Treasurer  
American Society for Clinical  
Laboratory Science PAC  
7910 Woodmont Avenue, Suite 1301  
Bethesda, MD 20814

Identification Number: C00034645

Reference: April Quarterly Report (1/1/95-3/31/95)

Dear Mr. Ketchersid:

This letter is to inform you that as of November 1, 1995, the Commission has not received your response to our request for additional information, dated October 11, 1995. This notice requests information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

If no response is received within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions regarding this matter, please contact Jennifer Wall on our toll-free number (800) 424-9530 or our local number (202) 219-3580.

Sincerely,

A handwritten signature in dark ink, appearing to read "John D. Gibson", is written over the typed name.

John D. Gibson  
Assistant Staff Director  
Reports Analysis Division

Enclosure



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20541

RQ-2

Wayne Ketchersid, Treasurer  
American Society for Clinical  
Laboratory Science PAC  
7910 Woodmont Avenue, Suite 1301  
Bethesda, MD 20814

OCT 11 1995

Identification Number: C00034645

Reference: April Quarterly Report (1/1/95-3/31/95)

Dear Mr. Ketchersid:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

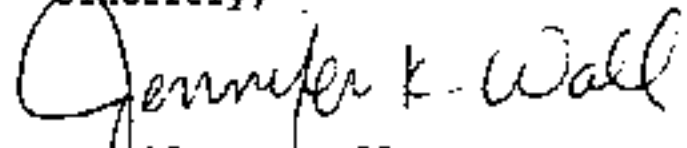
-Your report discloses a total of \$20,000 in disbursements to ASCLS for "Administrative Expenses". Itemized disbursements must include a brief statement of why the disbursements were made. Please amend your Schedule B to clarify this disbursement. For further guidance regarding acceptable purposes of disbursements, please refer to 11 CFR § 104.3(b)(3).

-It has come to the attention of the Federal Election Commission that the reports you have filed during the current election cycle do not reflect the appropriate coverage dates for quarterly filing status. Please be advised of the filing dates and coverage periods for the 1995-1996 election cycle.

Report Type	Coverage Dates	Due Date
Mid-Year	1/1/95-6/30/95	July 31, 1995
Year End	7/1/95-12/31/95	January 31, 1996
April Quarterly	1/1/96-3/31/96	April 15, 1996
July Quarterly	4/1/96-6/30/96	July 15, 1996
October Quarterly	7/1/96-9/30/96	October 15, 1996
12 Day Pre-General	10/1/96-10/16/96	October 24, 1996
30 Day Post-General	10/17/96-11/25/96	December 5, 1996
Year End	11/26/96-12/31/96	January 31, 1997

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,



Jennifer K. Wall  
Reports Analyst  
Reports Analysis Division

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